

Post Project/Event Form

To be completed and submitted within 30 days after the project/event has been completed along with the Grant Claim Form and receipts for reimbursement.

Organization:
Event/Project Name:
Submitted By:
Date of Submission:

Please list (or attach) the results from the evaluation methods you described on your applications form.

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What positive benefits did your project/event have on our community? If applicable, how did this year's project/event compare to previous year's project/event?

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How will you apply your learning to your organization's future project/event?

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Documentation: Please attach a sample of your promotional materials for the project/event.

Grant Expense Report

Please number your receipt to correspond with your listing below. Receipts/Invoices with proof of payment for eligible expenses must indicate item was paid (e.g. cancelled check, cashiers tape, etc.)

Receipt #	Company	Item(s)	Amount
		Total	

All grant claims must be submitted within 30 days of the completed event or project or on or before September 30th of the year the grant was awarded.

Signature

Title

Name (please print)

Date

Signature

Title

Name (please print)

Date